

STD/PERTUSSIS LAB (x6791) QC/QA MEETING AGENDA

Tuesday July 18, 2006 2pm

Room 454

Pending:

- Submit minutes of the June meeting – **Pending**
- Submit 2005 PT results for GC susceptibility and Pertussis serology. **Testing was performed as part of the analysts annual competency. We will write up a statement indicating such and submit to QA. Also noted that Rozelta Boyd competency in GC has expired and Tim Draper was expiring this week.**
- For all Labs:
 1. Submit annual employee competency assessment summary reports. **Submitted, however it was returned for Dr. Han's signature and then to be resubmitted for review along with the individual analyst's paperwork for review.**
 2. Submit autoclave maintenance records. **Records maintained in the Reference Lab.**
 3. Review temperature charts. **Reviewed for all sections; it was noted that the CO₂ incubator temperature and gas concentration was not recorded on 6/9 and 6/23.**
 4. Review equipment maintenance records for January-June 2006. **See each section below.**

Pertussis testing (x6614)

1. Review June QC for Pertussis.
 - a. QC charts /Outliers - **Reviewed**
2. Review problem log for June. - **Reviewed**
3. Submit plate reader calibration for June. – **Reviewed with the following comments; the records should be reviewed by a supervisor previous to the meeting and that QA had not signed off since March of '06.**
4. Review temperature charts – **See Above**
5. Review equipment maintenance records – **Reviewed plate washer maintenance chart**

GC culture (x6791)

1. Review June QC for susceptibility testing in G.C. laboratory.
 - a.) Susceptibilities (expiration dates on graphs) - **Reviewed**
SPT FOX CRO CIP AZM CPD
 - b.) media – plate media and slants - **Reviewed**
 - c.) CTA's – new lot – **N/A**

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GC culture (x6791) (continued)

d.) Reagents:

1. New lots gram stain
2. New lots FA conjugate
3. New lots diffusion discs
4. New lots/aliquots ONPG

No new lots for above reagents.

e.) Daily patient sheets:

- i. Gram stain - **Reviewed**
- ii. FA - **Reviewed**
- iii. Weekly oxidase – **Reviewed**

Alan questioned the need for each daily sheet to be reviewed by a supervisor. QA explained that the QC should be reviewed. Alan stated that Rozelta was going to create a new form for Gram and FA QC, that would incorporate the entire month. Peggy said to have QA review new form to assure the daily QC could be linked to the patients.

2. Review problem log for June - **Reviewed**
3. Review temperature charts. - **Reviewed**
4. Review equipment maintenance records for January-June 2006. - **Reviewed**

ProbeTec testing

Pending- Submit revised SOP for validation of BD controls. – **Alan will submit ASAP**

1. (a) Review May QC.
 1. Chlamydia (accepted and rejected runs) - **Reviewed**
 2. GC – **N/A**
 3. New lot validations – **N/A**

(b) Maintenance records:

Lysing block: Bring June's recording chart. - **Reviewed**

Viper:

Priming block- **Reviewed**
Warming block- **Reviewed**

Probe-Tec:

Environmental monitoring (performed monthly) - **Reviewed**

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ProbeTec testing (continued)

2. Review problem log for June. - **Reviewed**
3. Review temperature charts. - **Reviewed**
4. Review equipment maintenance records for January-June 2006. **Reviewed monthly**

LGV by IFA

Pending: Status of changes to test reports for LGV

1. LGV by IFA
 - a. New lots (slides and kit) – N/A
 - b. Review patient runs for June. **Reviewed**
2. Review problem log. Problems are documented on the ProbTec log.
3. Status of changes to test reports, if applicable. (This may be pending QA's review of LGV Reports.) **Need to resubmit examples of available reports.**
4. Review temperature charts. - **Reviewed**
5. Review equipment maintenance records for January-June 2006. **N/A**

Syphilis testing (x6614)

1. Review June QC
 - a) Daily RPR QC for dispenser, controls, rotator, room temperature
Reviewed
 - b) TP-PA
Reviewed; one correction needed date
 - c) VDRL-CSF
Reviewed; need to clearly note any changes
 - d) new lots –N/A
2. Review problem log for June. - **Reviewed**
3. Review temperature charts. – **Reviewed**
4. Review equipment maintenance records for January-June 2006. – **N/A**

Present:	Dr. Linda Han	Dr. Harvey George	Peggy DiNatale
	Nancy Tisei	Alan Borne	Maureen Ahern
	Tim Draper	Holly Glover	Tak Wah Chin
	Next meeting August 8, 2006 at 2:00 pm in room 454		

